

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
September 12, 2017

Board Members Present: Jim Mode, Richard Jones, Russell Kutz, Cynthia Crouse, John McKenzie, Jim Schultz and Augie Tietz

Others Present: Director Kathi Cauley; Administrative Services Division Manager Brian Belford; Aging & Disability Resource Division Manager Sharon Olson; Office Manager Donna Hollinger, and County Administrator Ben Wehmeier.

1. CALL TO ORDER

Mr. Mode called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

All present/Quorum established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE AUGUST 8, 2017 AGENDA

No Changes

5. PUBLIC COMMENTS

No Comments

6. APPROVAL OF THE AUGUST 8, 2017 BOARD MINUTES

Mr. Kutz made a motion to approve the August 8, 2017 board minutes.

Mr. Jones seconded.

Motion passed unanimously.

7. COMMUNICATIONS

No communications

8. REVIEW OF JULY 2017 FINANCIAL STATEMENT

Mr. Belford reviewed the July 2017 financial statement (attached) and reported that there is a projected positive year-end fund balance of \$57,445. This includes our carryover from 2016 but excludes any prepaid adjustments. This compares to a projected year-end balance of \$63,812 at the end of June. He also presented the summary and financial statements (attached) that detail revenue, expenses, tax levy and variance by program within each Division and discussed the areas that are having the most impact on the budget. He also presented reports showing Detox and Alternate Care statistics (attached).

9. REVIEW AND APPROVE AUGUST, 2017 VOUCHERS

Mr. Belford reviewed the summary sheet of vouchers totaling \$543,769.13 (attached).

Mr. Jones made a motion to approve the August 2017 vouchers totaling \$543,769.13.

Mr. McKenzie seconded.

Motion passed unanimously.

10. **DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER**

Child & Family Resources:

Ms. Cauley reported on the following items for Mr. Ruehlow:

- The Wisconsin Counties Human Services Association executive board approved a motion to disburse the additional \$5 million dollars in the state Dept of Child & Families budget proportionately among all of the counties.
- The state has allotted \$39 million dollars to eliminate the state's children's waiver wait list. We need to have our plan submitted to the state by September 18. We have budgeted to hire two new employees.
- We have applied for two grants; one for \$250,000 for the Juvenile Justice team that would enhance youth services, and the other for \$7,000 for mentoring and parent coaches for our CST program.
- The state will be rolling out a new juvenile justice assessment tool by early spring.
- We have two youth who are in need for high cost placements. One will be admitted to an out-of-state facility as no Wisconsin facility accepted them.

Behavioral Health:

Ms. Cauley reported on the following items:

- Key Outcome Indicators for all teams are being met
 - We had 18 emergency detentions in August
 - We had 6781 crisis call compared to 6083 for last year at this time.
 - We had 180 emergency detentions for the year and 202 suicide calls, which is the highest in five years.
 - The diversion rate is 73%
- We received the opioid grant and have a new psychotherapist working now.
- The Legislative Audit Bureau was here discussing our emergency mental health and emergency detention processes with us. They are determining whether it is cost effective and if it would work across the state. The report should be done soon and we will send it to everyone.
- We hosted the 3-day "DBT in schools" that taught about the social and emotional curriculum in the school system. It was well attended and there is great support for this. Schools are planning to bring the trainers back again next year. This training should reduce the number of school referrals.
- WCHSA (Wisconsin Counties Human Services Association) has applied for a waiver to allow Medicaid to pay IMD's (Institutions for Mental Disease) for residential alcohol and other drug abuse treatment. Currently Medicaid does not pay for these centers, so we are hopeful that the IMD exclusion will be removed.

Administration:

Mr. Bellford reported on the following items:

- We are meeting our KOI for reporting
- We are working with the CLTS staff on eliminating the wait list
- The Project Yes budget ends September 30 so we are monitoring those funds
- Other program budgets are coming due
- We are working on the new MUNIS accounting system
- The fire alarm installation has begun

Economic Support:

Ms. Cauley reported on the following items for Ms. Johnson:

- Our **Key Outcome Indicators** are being met and are as follows:
 - *We have 30 days to get 100% of all applications processed.* We processed 98.86% of them timely.
 - *The Consortium Call Center must answer calls timely within 95% of the time.* The Call Center was at 95.6%.
- Rock County hired a new Consortium trainer.
- We met with the Emergency Food & Shelter Board to divide donation money from the program. We will receive about \$1400 for our food pantry.
- Ready Kids for School was held on August 12 and distributed school supplies to 728 children.

ADRC:

Ms. Olson reported on the following items:

- The Adult Protective Services and Elder Abuse program key outcome indicators were met. APS staff attended the National Adult Protective Services Conference in August. They shared that most of the presentations were impressive and we will be sharing some of the topics at the I-Team meetings.
- The ADRC's KOI has held at the 100% compliance rate to improve response time of functional screen assessments. During the month of August, 25 of the 25 screens were completed and calculated for eligibility within 14 days.
- Our funding was approved and the renovations for the bathroom have been completed. The replacement door at the front office will take 6-8 weeks.
- The Home Delivered Meal Program's KOI was met in August. There were 11 new home delivered meal requests and one person was referred other viable resources. We served 2,328 meals, and our average was 101 meals a day.
- The Transportation Program's KOI is to meet qualifying ride requests 100% of the time. In August, there were 429 scheduled 1-way trips, 47 were cancelled and eight trips were nc/ns leaving 382 trips for the Driver Escort Program. The Veteran's Van provided 71 one-way trips provided. One day was cancelled due to not having a driver.
- Our Dementia Care Specialist team are staying busy with providing memory screenings and community presentations. We are planning a Caregiver event for November.
- We have been asked to provide a second class for the CareTalks program which is a grant to provide caregiver education in improving communication with their medical providers.
- The waiting lists for the Alzheimer's Family Caregiver Support Program –AFCSPP, the National Family Caregiver Support Program - NFCSP and Title III Housekeeping Program have been eliminated. This will be brief however, as staff have been making referrals, but is a pleasant feeling to know that there is not someone waiting for the past three years on a waiting list.

11. DISCUSSION AND POSSIBLE ACTION ON NEW PROFESSIONAL SERVICE CONTRACTS (Therapy Services, Home Modification, Adult Alternate Care, Child Alternate Care)

Ms. Cauley reported that we have seven new service providers. (attached)

Mr. Jones made a motion to approve the contracts as listed.

Mr. Tietz seconded.

Motion passed unanimously.

- 12. DISCUSS AND POSSIBLE ACTION ON APPOINTMENT OF ATTORNEYS TO PROSECUTE TERMINATION OF PARENTAL RIGHTS CASES UNDER 48.09(6) WISCONSIN. STATS**
- Ms. Cauley reported on the history of the number of termination of parental rights cases done by the attorney we retained, and the money it saved from children being in out of home care. In 2013, the Title IV-E Foster Care allowed the state contract to help pay a percentage of attorney fees as well as staff time working on these cases. The total savings since 2011 has been \$8.3 million dollars. We would like this process to continue and appoint attorneys to continue to do this. The resolution would be presented at tonight's county board meeting.
- Mr. Tietz made a motion to approve the appointment of attorneys to prosecute termination of parental rights cases under 48.09(6) Wisconsin. Stats.
- Mr. McKenzie seconded.
- Motion passed unanimously
- 13. DISCUSSION AND POSSIBLE ACTION ON APPROVING CAROL BATTENBERG FOR THE NUTRITION PROJECT COUNCIL**
- Ms. Olson reported that Carol has completed her term for ADRC advisory committee and that the committee recommended her to the Nutrition Project Council.
- Mr. Jones made a motion to approve the appointment of Carol Battenberg to the Nutrition Project Council.
- Mr. Tietz seconded
- Motion passed unanimously
- 14. DISCUSSION AND POSSIBLE RECOMMENDATION ON CHANGING AGING & DISABILITY RESOURCE CENTER ADVISORY COMMITTEE BY-LAWS FROM 11 TO 7 MEMBERS.**
- Ms. Olson reported that more information is needed before moving forward.
- Mr. Mode made a motion to postpone this agenda item.
- Mr. Kutz seconded.
- Motion passed unanimously
- 15. DISCUSSION AND POSSIBLE ACTION ON A MEMO OF UNDERSTANDING WITH THE WISCONSIN ASSOCIATION OF FREE & CHARITABLE CLINIC, INC FOR A VISTA WORKER**
- Ms. Cauley reported that the Wisconsin Association of Free & Charitable Clinic has been working on this memo of understanding with some counties and VISTA (attached). A VISTA volunteer would specifically help with the opioid epidemic issues. We were one of six counties to receive this opportunity. We will hire one full time worker, employed by the Federal Government, who will have a minimum of a Bachelor's degree. This worker will start in November and will collaborate with our AODA coalition.
- Mr. Jones made a motion to approve a memo of understanding with the Wisconsin Association of Free & Charitable Clinic, Inc for a VISTA worker.
- Mr. Schultz seconded.
- Motion passed unanimously
- 16. DISCUSSION AND POSSIBLE ACTION TO SUPPORT WCA RESOLUTION TO SUE OPIOID MANUFACTURERS**
- Ms. Cauley presented several articles regarding the Opioid Epidemic and discussed the options to help fight this epidemic. One of the ways that we can fight this is to join other counties and states across the country to file a lawsuit against certain opioid manufacturers. Wisconsin Counties Association has proposed a resolution for consideration. (attached) These lawsuits would be "...in an effort to force the persons and entities responsible for the Opioid Epidemic to assume financial responsibility for the costs associated with addressing, combatting and otherwise dealing with the Opioid epidemic...." Mr.

Wehmeier said that we need to gather more information first and it will not be on the September county board agenda.

Mr. Mode suggested that this item be postponed until the October board meeting.

17. DIRECTOR'S REPORT

Ms. Cauley reported on the following items:

- On October 30, there will be a "housing summit" with speakers presenting information on the increase in homelessness and possible solutions.
- The Executive Director of the Wisconsin Counties Human Services Association stepped down so they will be recruiting for a new director.
- The Behavioral Health PAC asked the WCHSA Executive Board to consider retaining an attorney to look into statutory changes for Child Alternate Care.
- We do not have enough counseling rooms. We will be discussing options with all of the supervisors. One option could be to put a wall up in the large lunchroom located downstairs to make into two conference rooms.

18. ADJOURN

Mr. Tietz made a motion to adjourn the meeting.

Mr. Kutz seconded.

Motion passed unanimously.

Meeting adjourned at 10:50 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Tuesday, October 10, 2017 at 8:30 a.m.
Workforce Development Center, Room 103,
874 Collins Road, Jefferson, WI 53549